



Author Guidelines

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2. Contributions are accepted throughout the year. Manuscripts must be submitted via the AAeU website, where authors can track the status of their submission.
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 - Figures: Illustrations, photographs, maps, charts, etc., should be delivered as *.tiff, *.jpg or *.bnp files, minimum resolution 300 dpi. All figures should be named in the following format Figure01.tiff, Figure02.tiff and uploaded all together in a separate zip.file by selecting the tag OTHER in the drop-down menu in the AAeU platform.
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6. **Anonymized manuscript** should not contain any material that could disclose the authors' identity. To preserve anonymity during the double-blind per review process, self-citations/self-references should be formatted as follows: references in the text should be displayed as "(Author(s), year of publication)", and references at the end of the text should be formatted as "Author(s). (year of publication)."

With Microsoft Office documents, author identification should also be removed from the properties for the file.

For Microsoft 2003 and previous versions, and Macintosh versions of Word:

- Under the File menu select: Save As > Tools (or Options with a Mac) > Security > Remove personal information from file properties on save > Save.

For MacIntosh Word 2008 (and future versions)

- Under the File menu select "Properties."
- Under the Summary tab remove all of the identifying information from all of the fields.
- Save the File.



For Microsoft 2007 (Windows):

- Click on the office button in the upper-left hand corner of the office application
- Select "Prepare" from the menu options.
- Select "Properties" for the "Prepare" menu options.
- Delete all of the information in the document property fields that appear under the main menu options.
- Save the document and close the document property field section.

For Microsoft 2010 (Windows):

- Under the File menu select "Prepare for sharing."
- Click on the "Check for issues" icon.
- click on "inspect document" icon.
- Uncheck all of the checkboxes except "Document Properties and Personal information".
- Run the document inspector, which will then do a search of the document properties and indicated if any document property fields contain any information.
- If the document inspector finds that some of the document properties contain information it will notify you and give you the option to "Remove all," which you will click to remove the document properties and personal information from the document.

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9. Manuscripts should have 4000 to max. 8000 words in length, not including references and footnotes.
10. In the acknowledgments section authors should acknowledge any funding or support received from individuals or institutions.



Review process

11. Submitted articles are first assessed for suitability by the Editors. Articles that adhere to the Author Guidelines and Template, and align with the journal's thematic focus will be subjected to double-blind peer review process.
12. The AAeU editor will notify the corresponding author within 90 days about the review process, the assigned category of the article, and any additions or corrections that the author/authors are obliged to implement before the final acceptance of the article for publication.
13. The author/authors are obliged to revise the article according to the reviewers' instructions and submit the revised text to the AAeU Editorial Board within a maximum of 15 days. If the author/authors do not revise and submit the article within 15 days, the article will be rejected for publication. The revised article can be resubmitted as a new submission that will go through the regular review procedure.